

NOTE: CEPP RECEIVED THE FOLLOWING PROPOSAL TO TERMINATE THE ACOP ON MAY 9, 2022. BECAUSE THE PROPOSAL ARRIVED AFTER CEPP'S LAST MEETING OF THE SPRING SEMESTER THE ITEM WAS DELAYED UNTIL THE 2022 FALL SEMESTER. ACOP WAS INACTIVE IN THE 2022-23 YEAR; CEPP TERMINATED THE ACOP, EFFECTIVE THE END OF THE SPRING 2023 SEMESTER.

TO: CEPP  
FROM: Erica Bastress-Dukehart, ACOP Chair  
Cori Filson, Director, Off-Campus Study & Exchanges  
DATE: May 9, 2022

RE:

I am writing today to recommend that CEPP sunset the Advisory Committee on Off-Campus Programs (ACOP) at the end of this academic year. ACOP is a sub-committee of CEPP that was formed in 2004. In the almost two decades OCSE has been working with ACOP, the role of the committee has changed significantly from one of critical support while designing and implementing our current off-campus study structure to one of approving work OCSE is doing independent of the committee. Given that the original goals for ACOP have been achieved or subsumed under OCSE's daily operations, I propose that CEPP eliminate this subcommittee.

Below I have included the background of ACOP, as well as the rationale



Director, who is a permanent member of the Committee on Intercultural and Global Understanding (CIGU), collaborates directly with the committee regarding questions of equity, inclusion and access; collecting and assessing data, developing plans to manage student enrollment increases/decreases, evaluating existing programs, supporting students before, during and after their off-campus study, developing and supporting faculty opportunities abroad; etc. are all managed as ongoing responsibilities of the leadership and staff of OCSE. This has significantly reduced the work managed through ACOP and has brought into question the ongoing need for the committee.

Currently, ACOP's responsibilities are few and include reviewing new program proposals for Skidmore and Approved Programs, participating in the review and selection of Travel Seminar and London FYE proposals, and occasional feedback regarding student petitions for non-approved programs abroad. While OCSE highly values the faculty guidance we receive from the ACOP member, we have well-established, sustained connections with department chairs and program directors with whom we work closely on questions around academics and faculty opportunities. In addition, each of ACOP's current duties has multiple faculty contact points for feedback and guidance. Below I indicate the faculty role in each of ACOP's responsibilities and recommend an alternative should CEPP support sun setting ACOP

- New Program Approval: New Approved Program proposals are developed with department chairs who review and approve the proposals before

is reviewed by the ACOP faculty member. I recommend this role be taken on by the Associate DOF for Student Academic Affairs, as the person who works most closely with OCSE.