

**Faculty Executive Committee  
Meeting Minutes  
Monday, November 23, 2015  
1:00-2:30 PM**

**Present:** Denise Smith (chair), Greg Gerbi, Ron Seyb (scribe), Patti Steinberger

1. Denise reported on her conversations with Beau apropos IT's interest in having the requisite coding work for implementing governance reform done outside of the college, the agenda for the Academic Summit, the wisdom of holding committee elections at faculty meetings, the valid reasons for granting faculty exemptions from participating in the service cycle, the possible sanctions Beau might impose on faculty who do not meet their service requirements, and the possibility of rewarding faculty for not postponing service.
2. FEC reviewed the data compiled by Brooke Toma on faculty in cohorts E and F in order to identify those faculty who, because of current committee service, must be granted exemptions to prevent them from serving for 5 or 6 years before their next sabbaticals.
3. FEC discussed the email messages it will send to different contingents of the faculty during the winter break. The content of these messages will differ based on a faculty member's status (i.e., contingent, tenured, or tenure-track) and position in the service cycle (i.e., whether the faculty member is exempt from service because of current committee service, required to serve in the next service period, or has an option to postpone service).
4. Denise asked FEC to think about what a timeline for implementation of governance reform should include. She would like to present such a timeline to the faculty at the December 4 meeting.
5. The meeting was adjourned at 2:30 PM

Respectfully submitted,  
Ron Seyb